



# MODERN COLLEGE OF COMMERCE & COMPUTER STUDIES

SPPU ID: PU/PN/C/366/2009

**PUNCODE- CAAP014720** 

(Affiliated to Savitribai Phule Pune Univercity, Recongnized by Govt. of Maharashtra)

Modern Educational Campus, Sector - 21, Yamunanagar, Nigdi, Pune - 411044.

# LIST DF COURSES

| Sr no | Course Name                                   | 20 | Embedded system programming            |
|-------|---|----|--|
| 1     | Web Development                               | 21 | Stress management                      |
| 2     | Social Media Management                       | 22 | Basis of Robotics                      |
| 3     | Laptop Repair & OS installment                | 23 | Mathematics for Competitive exam       |
| ) 4   | Advance Excel                                 | 24 | Intellectual Property Rights (Part 1)  |
| 5     | Yoga & Lifeskills (Yoga for Human Excellence) | 25 | Intellectual Property Rights (Part 2)  |
| 6     | Soft Skills & Personality Development         | 26 | Basic Econometrics                     |
| 7     | Professional Etiquettes                       | 27 | Event Management                       |
| 8     | Personal Grooming                             | 28 | Photography                            |
| 9     | Leadership Skills                             | 29 | Floriculture & Gardening               |
| 10    | Computer Proficiency                          | 30 | Negotiation and Conflict Resolution    |
| 11    | Desktop Publication DTP                       | 31 | MBA & MCA CET Preparation (Part 1)     |
| 12    | Anchoring & TV Journalism                     | 32 | MBA & MCA CET Preparation (Part 2)     |
| 13    | Film Making                                   | 33 | E Filing of Income Tax Return          |
| 14    | Google Go Programming                         | 34 | public speaking course Brochure        |
| 15    | Ayurveda & Nutrition                          | 35 | Entrepreneurship Development Programme |
| 16    | Constitutional Values & Fundamental Duties    | 36 | Academic Research & Report Writing     |
| 17    | Intensive English Training                    | 37 | Critical Thinking & Problem Solving    |
| 18    | Creative Crafts                               | 38 | Public Relations & Media Relations     |
| 19    | E-Content Development                         |    |  |
|       |   |    |  |



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Modern Educational Campus. Sec. No. 21, Yamunanagar, Nigdi, Pune - 411044

### **Summary Report**

| Course Name            | Computer Proficiency        |
|------------------------|-----------------------------|
| Credit                 | 2                           |
| Academic Year          | 2017-18                     |
| Duration of the course | 30 Hours                    |
| No of Student enrolled | 27                          |
| Course instructor Name | Asst. Prof. Prasanna Chavan |

### **Summary Report:**

The college-sponsored add-on course on Computer Proficiency, started during the academic year 2017–18. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Set up logical storage locations on your hard drive so that you can easily store and retrieve information
- Create a professional email signature and learn how to edit and update it with important and timely Company information.

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• Manage your MS Outlook files by using tools such as archiving, storage folders and message rules.



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#### **Summary Report**

| Course Name:-          | Ayurveda & Nutrition      |
|------------------------|---------------------------|
| Credit                 | 2                         |
| Academic Year:         | 2017-18                   |
| Duration of the course | 30 Hours                  |
| No of Student enrolled | 10                        |
| Course instructor Name | Asst. Prof. Netraja Muley |

### **Summary Report:**

A college-sponsored add-on course, Ayurveda & Nutrition, was started during the academic year 2017–18. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Evaluate changing food patterns and lifestyle over the years
- Apply basic tenets of traditional diets for health and disease
- Prepare selected healthy recipes based on Ayurveda principles

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#### **Summary Report**

| Course Name            | Web Development              |
|------------------------|------------------------------|
| Credit                 | 2                            |
| Academic Year          | 2018-19                      |
| Duration of the course | 30 Hours                     |
| No of Student enrolled | 50                           |
| Course instructor Name | Asst. Prof. Yugandhara Patil |

#### **Summary Report:**

The college-sponsored add-on course on Web Development, started during the academic year 2018-19. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understanding the principles of web design and the technical skills required to create, design, and host a website
- Being able to create and edit web pages using HTML, CSS, and JavaScript and create graphics and designs for web pages using software such as Adobe Photoshop and Illustrator

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#### **Summary Report**

| Course Name                   | Social Media Marketing      |
|-------------------------------|-----------------------------|
| Credit                        | 2                           |
| Academic Year                 | 2018-19                     |
| <b>Duration of the course</b> | 30 Hours                    |
| No of Student enrolled        | 255                         |
| Course instructor Name        | Asst. Prof. Prasanna Chavan |

### **Summary Report:**

The college-sponsored add-on course on Social Media Marketing, started during the academic year 2018-19. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- To use popular tools for social media activities
- To use social media like Face book, Instagram, Twitter, YouTube, and LinkedIn for the healthy marketing of any product or service
- To implement social media solutions while adhering to ethical, legal and privacy regulations.





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### **Summary Report**

| Course Name                   | Basic of laptop Maintenance and OS |
|-------------------------------|------------------------------------|
|                               | installation                       |
| Credit                        | 2                                  |
| Academic Year                 | 2018-19                            |
| <b>Duration of the course</b> | 30 Hours                           |
| No of Student enrolled        | 120                                |
| Course instructor Name        | Asst. Prof. Ravikiran Kakde        |

### **Summary Report:**

The college-sponsored add-on course on Basic of laptop Maintenance and OS installation, started during the academic year 2018–19. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Develop an end-to-end technical understanding
- Able to perform system installation and peripheral configurations.
- Reduces potential hardware and software problems.

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### **Summary Report**

| Course Name:-          | Ayurveda & Nutrition        |
|------------------------|-----------------------------|
| Credit                 | 2                           |
| Academic Year:         | 2018-19                     |
| Duration of the course | 30 Hours                    |
| No of Student enrolled | 15                          |
| Course instructor Name | Asst. Prof. Swara Savanoor. |

### **Summary Report:**

A college-sponsored add-on course, Ayurveda & Nutrition, was started during the academic year 2018-19. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Evaluate changing food patterns and lifestyle over the years
- Apply basic tenets of traditional diets for health and disease
- Prepare selected healthy recipes based on Ayurveda principles

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### **Summary Report**

| Course Name            | Academic Research & Report Writing |
|------------------------|------------------------------------|
| Credit                 | 2                                  |
| Academic Year          | 2018-19                            |
| Duration of the course | 30 Hours                           |
| No of Student enrolled | 30                                 |
| Course instructor Name | Asst. Prof. Prasad Ghodke          |

### **Summary Report:**

The college-sponsored add-on course on Basic of laptop Maintenance and OS installation, started during the academic year 2018-19. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Demonstrate the ability to choose methods appropriate to research aims and objectives.
- Understand the limitations of research methods.
- Develop skills in qualitative and quantitative data analysis and presentation.



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#### **Summary Report**

| Course Name                   | Web Development              |
|-------------------------------|------------------------------|
| Credit                        | 2                            |
| Academic Year                 | 2019-20                      |
| <b>Duration of the course</b> | 30 Hours                     |
| No of Student enrolled        | 64                           |
| Course instructor Name        | Asst. Prof. Yugandhara Patil |

### **Summary Report:**

The college-sponsored add-on course on Web Development, started during the academic year 2019-20. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understanding the principles of web design and the technical skills required to create, design, and host a website.
- Being able to create and edit web pages using HTML, CSS, and JavaScript and create graphics and designs for web pages using software such as Adobe Photoshop and Illustrator.

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#### **Summary Report**

| Course Name            | Social Media Marketing      |
|------------------------|-----------------------------|
| Credit                 | 2                           |
| Academic Year          | 2019-20                     |
| Duration of the course | 30 Hours                    |
| No of Student enrolled | 268                         |
| Course instructor Name | Asst. Prof. Prasanna Chavan |

### **Summary Report:**

The college-sponsored add-on course on Social Media Marketing, started during the academic year 2019-20. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- To use popular tools for social media activities
- To use social media like Face book, Instagram, Twitter, YouTube, and LinkedIn for the healthy marketing of any product or service
- To implement social media solutions while adhering to ethical, legal and privacy regulations.

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#### **Summary Report**

| Course Name                   | Basic of laptop Maintenance and OS installation |
|-------------------------------|---|
| Credit                        | 2   |
| Academic Year                 | 2019-20   |
| <b>Duration of the course</b> | 30 Hours  |
| No of Student enrolled        | 117   |
| Course instructor Name        | Asst. Prof. Ravikiran Kakde                     |

# **Summary Report:**

The college-sponsored add-on course on Basic of laptop Maintenance and OS installation, started during the academic year 2019–20. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Develop an end-to-end technical understanding
- Able to perform system installation and peripheral configurations.
- Reduces potential hardware and software problems.

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# **Summary Report**

| Course Name:-          | Ayurveda & Nutrition        |
|------------------------|-----------------------------|
| Credit                 | 2                           |
| Academic Year:         | 2019-20                     |
| Duration of the course | 30 Hours                    |
| No of Student enrolled | 16                          |
| Course instructor Name | Asst. Prof. Swara Savanoor. |

# **Summary Report:**

The college-sponsored add-on course on, Ayurveda & Nutrition, started during the academic year 2019-20. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Evaluate changing food patterns and lifestyle over the years
- Apply basic tenets of traditional diets for health and disease
- Prepare selected healthy recipes based on Ayurveda principles

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### **Summary Report**

| Course Name                   | Academic Research & Report Writing |
|-------------------------------|------------------------------------|
| Credit                        | 2                                  |
| Academic Year                 | 2019-20                            |
| <b>Duration of the course</b> | 30 Hours                           |
| No of Student enrolled        | 52                                 |
| Course instructor Name        | Asst. Prof. Deepti Manohar Yadav   |

### **Summary Report:**

The college-sponsored add-on course on Academic Research & Report Writing, started during the academic year 2019-20. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Demonstrate the ability to choose methods appropriate to research aims and objectives.
- Understand the limitations of research methods.
- Develop skills in qualitative and quantitative data analysis and presentation.

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### **Summary Report**

| Course Name            | Leadership Skills         |
|------------------------|---------------------------|
| Credit                 | 2                         |
| Academic Year          | 2019-20                   |
| Duration of the course | 30 Hours                  |
| No of Student enrolled | 72                        |
| Course instructor Name | Asst. Prof. Dinkar Chavan |

### **Summary Report:**

The college-sponsored add-on course on Leadership Skills, started during the academic year 2019-20. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- Improved leadership abilities: Participants will have developed a stronger set of leadership skills, enabling them to effectively lead teams, projects, or organizations.
- Ethical leadership: Participants will have a deeper understanding of the importance of ethics and integrity in leadership, and they will be equipped to make ethical decisions and lead by example.





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### **Summary Report**

| Course Name            | Professional Etiquettes    |
|------------------------|----------------------------|
| Credit                 | 2                          |
| Academic Year          | 2019-20                    |
| Duration of the course | 30 Hours                   |
| No of Student enrolled | 75                         |
| Course instructor Name | Asst. Prof. Reshma Tamboli |

### **Summary Report:**

The college-sponsored add-on course on Professional Etiquettes, started during the academic year 2019-20. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

Professional etiquette is important because it creates a professional, mutually respectful atmosphere and improves communication, which helps an office serve as a productive place.

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#### **Summary Report**

| Course Name            | Yoga & Lifeskills          |
|------------------------|----------------------------|
| Credit                 | 2                          |
| Academic Year          | 2020-21                    |
| Duration of the course | 30 Hours                   |
| No of Student enrolled | 28                         |
| Course instructor Name | Asst. Prof. Reshma Tamboli |

### **Summary Report:**

The college sponsored add-on course on Yoga & Lifeskills, started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- It is considered a form of physical and mental health yoga that is beneficial for the mind, body, and soul.
- Learn how to use their bodies in a healthy way.
- Manage stress through breathing, awareness, meditation, and healthy movement.

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### **Summary Report**

| Course Name                   | Web Development              |
|-------------------------------|------------------------------|
| Credit                        | 2                            |
| Academic Year                 | 2020-21                      |
| <b>Duration of the course</b> | 30 Hours                     |
| No of Student enrolled        | 62                           |
| Course instructor Name        | Asst. Prof. Yugandhara Patil |

# **Summary Report:**

The college-sponsored add-on course on Web Development, started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understanding the principles of web design and the technical skills required to create, design, and host a website.
- Being able to create and edit web pages using HTML, CSS, and JavaScript and create graphics and designs for web pages using software such as Adobe Photoshop and Illustrator.

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#### **Summary Report**

| Course Name                   | Social Media Marketing      |
|-------------------------------|-----------------------------|
| Credit                        | 2                           |
| Academic Year                 | 2020-21                     |
| <b>Duration of the course</b> | 30 Hours                    |
| No of Student enrolled        | 234                         |
| Course instructor Name        | Asst. Prof. Prasanna Chavan |

# **Summary Report:**

The college-sponsored add-on course on Social Media Marketing, started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- To use popular tools for social media activities
- To use social media like Face book, Instagram, Twitter, YouTube, and LinkedIn for the healthy marketing of any product or service
- To implement social media solutions while adhering to ethical, legal and privacy regulations.

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### **Summary Report**

| Course Name                   | Professional Etiquettes    |
|-------------------------------|----------------------------|
| Credit                        | 2                          |
| Academic Year                 | 2020-21                    |
| <b>Duration of the course</b> | 30 Hours                   |
| No of Student enrolled        | 22                         |
| Course instructor Name        | Asst. Prof. Reshma Tamboli |

# **Summary Report:**

The college-sponsored add-on course on Professional Etiquettes, started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

Professional etiquette is important because it creates a professional, mutually respectful atmosphere and improves communication, which helps an office serve as a productive place.





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# **Summary Report**

| Course Name                   | Personal Grooming                |
|-------------------------------|----------------------------------|
| Credit                        | 2                                |
| Academic Year                 | 2020-21                          |
| <b>Duration of the course</b> | 30 Hours                         |
| No of Student enrolled        | 31                               |
| Course instructor Name        | Asst. Prof. Deepti Manohar Yadav |

### **Summary Report:**

The college sponsored add-on course on Personal Grooming, started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- Improved hygiene habits: Students may learn about the importance of regular bathing washing hands, and other hygiene practices to maintain good health and prevent the spread of illness.
- Understanding of proper dress etiquette: Students may learn about appropriate attire for different occasions and settings, as well as how to dress for success in the workplace.

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### **Summary Report**

| Course Name            | Basic of laptop Maintenance and OS |
|------------------------|------------------------------------|
|                        | Installation                       |
| Credit                 | 2                                  |
| Academic Year          | 2020-21                            |
| Duration of the course | 30 Hours                           |
| No of Student enrolled | 115                                |
| Course instructor Name | Asst. Prof. Ravikiran Kakde        |

### **Summary Report:**

The college-sponsored add-on course on Basic of laptop Maintenance and OS installation, started during the academic year 2020–21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Develop an end-to-end technical understanding
- Able to perform system installation and peripheral configurations.
- Reduces potential hardware and software problems.



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#### **Summary Report**

| Course Name                   | <b>Intellectual Property Rights (Part 1)</b> |
|-------------------------------|--|
| Credit                        | 2  |
| Academic Year                 | 2020-21                                      |
| <b>Duration of the course</b> | 30 Hours                                     |
| No of Student enrolled        | 16   |
| Course instructor Name        | Asst. Prof. Dinkar Chavan                    |

### **Summary Report:**

The college sponsored add-on course on Intellectual Property Rights (Part 1), started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- Understanding the legal frameworks and regulations related to different forms of intellectual property, including patents, trademarks, copyrights, and trade secrets.
- Understanding the economic and social importance of intellectual property in promoting innovation, creativity, and economic growth.

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#### **Summary Report**

| Course Name            | Ayurveda & Nutrition        |
|------------------------|-----------------------------|
| Credit                 | 2                           |
| Academic Year          | 2020-21                     |
| Duration of the course | 30 Hours                    |
| No of Student enrolled | 08                          |
| Course instructor Name | Asst. Prof. Swara Savanoor. |

# **Summary Report:**

The college-sponsored add-on course on, Ayurveda & Nutrition, started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Evaluate changing food patterns and lifestyle over the years.
- Apply basic tenets of traditional diets for health and disease.
- Prepare selected healthy recipes based on Ayurveda principles.

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#### **Summary Report**

| Course Name            | Advanced Microsoft Excel     |
|------------------------|------------------------------|
| Credit                 | 2                            |
| Academic Year          | 2020-21                      |
| Duration of the course | 30 Hours                     |
| No of Student enrolled | 50                           |
| Course instructor Name | Asst. Prof. Yugandhara Patil |

# **Summary Report:**

The college sponsored Value Added Course on Advanced Microsoft Excel, started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Use advanced functions and productivity tools to assist in developing worksheets
- Use Consolidation to summaries and report results from multiple Worksheets
- Use Hyperlinks to move around worksheets





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### **Summary Report**

| Course Name                   | Leadership Skills         |
|-------------------------------|---------------------------|
| Credit                        | 2                         |
| Academic Year                 | 2020-21                   |
| <b>Duration of the course</b> | 30 Hours                  |
| No of Student enrolled        | 20                        |
| Course instructor Name        | Asst. Prof. Dinkar Chavan |

### **Summary Report:**

The college sponsored add-on course on Leadership Skills, started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- Improved leadership abilities: Participants will have developed a stronger set of leadership skills, enabling them to effectively lead teams, projects, or organizations.
- Ethical leadership: Participants will have a deeper understanding of the importance of ethics and integrity in leadership, and they will be equipped to make ethical decisions and lead by example.

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### **Summary Report**

| Course Name            | Academic Research & Report Writing |
|------------------------|------------------------------------|
| Credit                 | 2                                  |
| Academic Year          | 2020-21                            |
| Duration of the course | 30 Hours                           |
| No of Student enrolled | 53                                 |
| Course instructor Name | Asst. Prof. Deepti Manohar Yadav   |

### **Summary Report:**

The college-sponsored add-on course on Academic Research & Report Writing, started during the academic year 2020-21. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Demonstrate the ability to choose methods appropriate to research aims and objectives.
- Understand the limitations of research methods.
- Develop skills in qualitative and quantitative data analysis and presentation



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#### **Summary Report**

| Course Name            | Yoga & Life skills         |
|------------------------|----------------------------|
| Credit                 | 2                          |
| Academic Year          | 2021-22                    |
| Duration of the course | 30 Hours                   |
| No of Student enrolled | 18                         |
| Course instructor Name | Asst. Prof. Reshma Tamboli |

### **Summary Report:**

The college sponsored add-on course on Yoga & Life skills, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- It is considered a form of physical and mental health yoga that is beneficial for the mind, body, and soul.
- Learn how to use their bodies in a healthy way.
- Manage stress through breathing, awareness, meditation, and healthy movement.

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#### **Summary Report**

| Course Name                   | Web Development              |
|-------------------------------|------------------------------|
| Credit                        | 2                            |
| Academic Year                 | 2021-22                      |
| <b>Duration of the course</b> | 30 Hours                     |
| No of Student enrolled        | 53                           |
| Course instructor Name        | Asst. Prof. Yugandhara Patil |

### **Summary Report:**

The college-sponsored add-on course on Web Development, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understanding the principles of web design and the technical skills required to create, design, and host a website.
- Being able to create and edit web pages using HTML, CSS, and JavaScript and create graphics and designs for web pages using software such as Adobe Photo-shop and Illustrator.

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#### **Summary Report**

| Course Name                   | Social Media Marketing      |
|-------------------------------|-----------------------------|
| Credit                        | 2                           |
| Academic Year                 | 2021-22                     |
| <b>Duration of the course</b> | 30 Hours                    |
| No of Student enrolled        | 259                         |
| Course instructor Name        | Asst. Prof. Prasanna Chavan |

### **Summary Report:**

The college-sponsored add-on course on Social Media Marketing, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- To use popular tools for social media activities
- To use social media like Face book, Instagram, Twitter, YouTube, and LinkedIn for the healthy marketing of any product or service
- To implement social media solutions while adhering to ethical, legal and privacy regulations.

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#### **Summary Report**

| Course Name            | Professional Etiquettes    |
|------------------------|----------------------------|
| Credit                 | 2                          |
| Academic Year          | 2021-22                    |
| Duration of the course | 30 Hours                   |
| No of Student enrolled | 09                         |
| Course instructor Name | Asst. Prof. Shrutika Khole |

### **Summary Report:**

The college-sponsored add-on course on Professional Etiquettes, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

Professional etiquette is important because it creates a professional, mutually respectful atmosphere and improves communication, which helps an office serve as a productive place.

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# **Summary Report**

| Course Name            | Personal Grooming            |
|------------------------|------------------------------|
| Credit                 | 2                            |
| Academic Year          | 2021-22                      |
| Duration of the course | 30 Hours                     |
| No of Student enrolled | 37                           |
| Course instructor Name | Asst. Prof. Yugandhara Patil |

### **Summary Report:**

The college sponsored add-on course on Personal Grooming, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- Improved hygiene habits: Students may learn about the importance of regular bathing washing hands, and other hygiene practices to maintain good health and prevent the spread of illness.
- Understanding of proper dress etiquette: Students may learn about appropriate attire for different occasions and settings, as well as how to dress for success in the workplace.

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#### **Summary Report**

| Course Name            | Basic of laptop Maintenance and OS |
|------------------------|------------------------------------|
|                        | Installation                       |
| Credit                 | 2                                  |
| Academic Year          | 2021-22                            |
| Duration of the course | 30 Hours                           |
| No of Student enrolled | 107                                |
| Course instructor Name | Asst. Prof. Ravikiran Kakde        |

### **Summary Report:**

The college-sponsored add-on course on Basic of laptop Maintenance and OS installation, started during the academic year 2021–22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Develop an end-to-end technical understanding
- Able to perform system installation and peripheral configurations.
- Reduces potential hardware and software problems.

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### **Summary Report**

| Course Name            | Advanced Microsoft Excel      |
|------------------------|-------------------------------|
| Credit                 | 2                             |
| Academic Year          | 2021-22                       |
| Duration of the course | 30 Hours                      |
| No of Student enrolled | 50                            |
| Course instructor Name | Asst. Prof. Varsha Khandagale |

### **Summary Report:**

The college sponsored Value Added Course on Advanced Microsoft Excel, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- Use advanced functions and productivity tools to assist in developing worksheets
- Use Consolidation to summaries and report results from multiple Worksheets
- Use Hyperlinks to move around worksheets



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#### **Summary Report**

| Course Name                   | Anchoring & TV Journalism        |
|-------------------------------|----------------------------------|
| Credit                        | 2                                |
| Academic Year                 | 2021-22                          |
| <b>Duration of the course</b> | 30 Hours                         |
| No of Student enrolled        | 06                               |
| Course instructor Name        | Asst. Prof. Dhanwantari Narawade |

### **Summary Report:**

The college-sponsored add-on course on Anchoring & TV Journalism, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Students will be able to anchor shows.
- Students will be able to implement the techniques of voice grooming and styling.

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#### **Summary Report**

| Course Name            | Basic Econometrics        |
|------------------------|---------------------------|
| Credit                 | 2                         |
| Academic Year          | 2021-22                   |
| Duration of the course | 30 Hours                  |
| No of Student enrolled | 13                        |
| Course instructor Name | Asst. Prof. Dinkar Chavan |

### **Summary Report:**

The college-sponsored add-on course on Basic Econometrics, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

• Students will have a solid understanding of basic econometric theory and methods, and be able to apply these techniques to real-world data.

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#### **Summary Report**

| Course Name            | Basis of Robotics             |
|------------------------|-------------------------------|
| Credit                 | 2                             |
| Academic Year          | 2021-22                       |
| Duration of the course | 30 Hours                      |
| No of Student enrolled | 07                            |
| Course instructor Name | Asst. Prof. Varsha Khandagale |

### **Summary Report:**

The college-sponsored add-on course on Basis of Robotics, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understand the principles of robot kinematics, dynamics, and control.
- Understand the fundamentals of robot programming, including basic programming concepts, programming languages, and programming environments

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# **Summary Report**

| Course Name            | Computer Proficiency        |
|------------------------|-----------------------------|
| Credit                 | 2                           |
| Academic Year          | 2021-22                     |
| Duration of the course | 30 Hours                    |
| No of Student enrolled | 34                          |
| Course instructor Name | Asst. Prof. Prasanna Chavan |

# **Summary Report:**

The college-sponsored add-on course on Computer Proficiency, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Set up logical storage locations on your hard drive so that you can easily store and retrieve information
- Create a professional email signature and learn how to edit and update it with important and timely Company information.

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• Manage your MS Outlook files by using tools such as archiving, storage folders and message rules.



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### **Summary Report**

| Course Name            | Constitutional Values & Fundamental |
|------------------------|-------------------------------------|
|                        | Duties                              |
| Credit                 | 2                                   |
| Academic Year          | 2021-22                             |
| Duration of the course | 30 Hours                            |
| No of Student enrolled | 06                                  |
| Course instructor Name | Asst. Prof. Shivant Pupulwad        |

# **Summary Report:**

The college-sponsored add-on course on Constitutional Values & Fundamental Duties, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understand the constitution and its relevance
- Apply the spirit of fundamental values and duties in everyday national life.

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# MODERN COLLEGE OF COMMERCE & COMPUTER STUDIES



SPPU ID: PU/PN/C/366/2009

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### **Summary Report**

| Course Name            | Creative Crafts            |
|------------------------|----------------------------|
| Credit                 | 2                          |
| Academic Year          | 2021-22                    |
| Duration of the course | 30 Hours                   |
| No of Student enrolled | 12                         |
| Course instructor Name | Asst. Prof. Shraddha Joshi |

# **Summary Report:**

The college-sponsored add-on course on Creative Crafts, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Demonstrates the problem-solving skills by providing a step-by-step approach to specific issue.
- Develops the technical skills and conceptual skills necessary to create a cohesive body of artwork.

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# **Summary Report**

| Course Name            | Critical Thinking & Problem Solving |
|------------------------|-------------------------------------|
| Credit                 | 2                                   |
| Academic Year          | 2021-22                             |
| Duration of the course | 30 Hours                            |
| No of Student enrolled | 03                                  |
| Course instructor Name | Asst. Prof. Renuka Gaikwad          |

# **Summary Report:**

The college sponsored add-on course on Critical Thinking & Problem Solving, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

Improved critical thinking skills: Critical thinking courses often focus
on developing skills such as analysing, evaluating, and synthesizing
information, identifying biases and fallacies, and making informed
decisions based on evidence. The outcome of such courses is often an
improvement in critical thinking skills, which can be applied in
various contexts such as academic, professional, and personal
decision-making

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(Affiliated to Savitribai Phule Pune University, Recognized by Govt.Of Maharashtra)

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# **Summary Report**

| Course Name            | <b>Desktop Publication (DTP)</b> |
|------------------------|----------------------------------|
| Credit                 | 2                                |
| Academic Year          | 2021-22                          |
| Duration of the course | 30 Hours                         |
| No of Student enrolled | 03                               |
| Course instructor Name | Asst. Prof. Prasanna Chavan      |

# **Summary Report:**

The college-sponsored add-on course on Desktop Publication (DTP), started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Acquire and apply the skills to write works of fiction and non-fiction, edit professionally, create digital content, design print and web-based products, develop and manage writing and editing projects
- Apply and creatively adapt theoretical and technical knowledge and skills to reflect the needs and expectations of varied readerships and markets



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### **Summary Report**

| Course Name                   | E-Content Development        |
|-------------------------------|------------------------------|
| Credit                        | 2                            |
| Academic Year                 | 2021-22                      |
| <b>Duration of the course</b> | 30 Hours                     |
| No of Student enrolled        | 24                           |
| Course instructor Name        | Asst. Prof. Yugandhara Patil |

# **Summary Report:**

The college-sponsored add-on course on E-Content Development, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

 Acquires the knowledge of various video capturing tools and video creation software.

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• Recognizes the effective way of e-content presentation.



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### **Summary Report**

| Course Name            | E Filing of Income Tax Return |
|------------------------|-------------------------------|
| Credit                 | 2                             |
| Academic Year          | 2021-22                       |
| Duration of the course | 30 Hours                      |
| No of Student enrolled | 13                            |
| Course instructor Name | Asst. Prof. Shivkant Pupulwad |

# **Summary Report:**

The college-sponsored add-on course on E Filing of Income Tax Return, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understanding the basics of Income Tax: You will learn about the various components of income tax, such as taxable income, deductions, exemptions, and tax rates.
- E-filing process: You will learn about the e-filing process, including registration, login, and filing of income tax returns online.



# MODERN COLLEGE OF COMMERCE & COMPUTER STUDIES



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# **Summary Report**

| Course Name                   | Embedded System Programming   |
|-------------------------------|-------------------------------|
| Credit                        | 2                             |
| Academic Year                 | 2021-22                       |
| <b>Duration of the course</b> | 30 Hours                      |
| No of Student enrolled        | 11                            |
| Course instructor Name        | Asst. Prof. Varsha Khandagale |

# **Summary Report:**

The college-sponsored add-on course on Embedded System Programming, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Increased efficiency: Embedded systems are designed to perform specific tasks efficiently, which can lead to increased productivity and reduced costs.
- Improved reliability: Embedded systems are often used in critical applications where reliability is essential. They are designed to operate continuously without failure, even in harsh environments.

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### **Summary Report**

| Course Name                   | Entrepreneurship Development Program |
|-------------------------------|--------------------------------------|
| Credit                        | 2                                    |
| Academic Year                 | 2021-22                              |
| <b>Duration of the course</b> | 30 Hours                             |
| No of Student enrolled        | 30                                   |
| Course instructor Name        | Asst. Prof. Reshma Tamboli           |

# **Summary Report:**

The college-sponsored add-on course on Entrepreneurship Development Program, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Idea Validation: The program should help entrepreneurs validate their business ideas and assess their market potential, ensuring that they are solving a real problem in the market.
- Business Plan Creation: Entrepreneurs will learn how to create a comprehensive business plan that outlines the company's goals, strategies, and tactics to achieve those goals.

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### **Summary Report**

| Course Name                   | Event Management           |
|-------------------------------|----------------------------|
| Credit                        | 2                          |
| Academic Year                 | 2021-22                    |
| <b>Duration of the course</b> | 30 Hours                   |
| No of Student enrolled        | 15                         |
| Course instructor Name        | Asst. Prof. Shraddha Joshi |

### **Summary Report:**

The college-sponsored add-on course on Event Management, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Increased knowledge and understanding of event planning and management concepts, principles, and best practices.
- Improved ability to handle challenges and solve problems that may arise during event.





# MODERN COLLEGE OF COMMERCE & COMPUTER STUDIES



SPPU ID: PU/PN/C/366/2009

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Modern Educational Campus. Sec. No. 21, Yamunanagar, Nigdi, Pune - 411044

# **Summary Report**

| Course Name                   | Film Making                  |
|-------------------------------|------------------------------|
| Credit                        | 2                            |
| Academic Year                 | 2021-22                      |
| <b>Duration of the course</b> | 30 Hours                     |
| No of Student enrolled        | 02                           |
| Course instructor Name        | Asst. Prof. Ravikiran Kakade |

### **Summary Report:**

The college-sponsored add-on course on Film Making, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- The students acquire the skills of film production.
- The students are acquainted with major theories of film.

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Modern Educational Campus. Sec. No. 21, Yamunanagar, Nigdi, Pune - 411044

### **Summary Report**

| Course Name            | Floriculture & Gardening   |
|------------------------|----------------------------|
| Credit                 | 2                          |
| Academic Year          | 2021-22                    |
| Duration of the course | 30 Hours                   |
| No of Student enrolled | 02                         |
| Course instructor Name | Asst. Prof. Shraddha Joshi |

### **Summary Report:**

The college-sponsored add-on course on Floriculture & Gardening, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understand the methods of cultivation of different flowering plants.
- Understand the fruit & vegetables production technology.
- Explain energy conservation, global warming, pollution, and contribute in day to-day work by using available resources optimally.

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### **Summary Report**

| Course Name            | Google Go Programming         |
|------------------------|-------------------------------|
| Credit                 | 2                             |
| Academic Year          | 2021-22                       |
| Duration of the course | 30 Hours                      |
| No of Student enrolled | 03                            |
| Course instructor Name | Asst. Prof. Varsha Khandagale |

### **Summary Report:**

The college-sponsored add-on course on Google Go Programming, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- To write simple programs in Go
- · Write programs using Arrays and Strings
- · Write programs using Collections and Go Routines

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# **Summary Report**

| Course Name            | Intensive English Training   |
|------------------------|------------------------------|
| Credit                 | 2                            |
| Academic Year          | 2021-22                      |
| Duration of the course | 30 Hours                     |
| No of Student enrolled | 10                           |
| Course instructor Name | Asst. Prof. Yugandhara Patil |

# **Summary Report:**

The college-sponsored add-on course on Intensive English Training, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Learns the basic Grammar of English language.
- Develops the skills of Listening, Speaking, Reading and Writing in English.

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Modern Educational Campus. Sec. No. 21, Yamunanagar, Nigdi, Pune - 411044

### **Summary Report**

| Course Name                   | <b>Intellectual Property Rights (Part 2)</b> |
|-------------------------------|--|
| Credit                        | 2  |
| Academic Year                 | 2021-22                                      |
| <b>Duration of the course</b> | 30 Hours                                     |
| No of Student enrolled        | 16   |
| Course instructor Name        | Asst. Prof. Dinkar Chavan                    |

# **Summary Report:**

The college-sponsored add-on course on Intellectual Property Rights (Part 2), started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understanding the legal frameworks and regulations related to different forms of intellectual property, including patents, trademarks, copyrights, and trade secrets.
- Understanding the economic and social importance of intellectual property in promoting innovation, creativity, and economic growth.

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# **Summary Report**

| Course Name            | Mathematics for Competitive Exam |
|------------------------|----------------------------------|
| Credit                 | 2                                |
| Academic Year          | 2021-22                          |
| Duration of the course | 30 Hours                         |
| No of Student enrolled | 26                               |
| Course instructor Name | Asst. Prof. Dhanwantari Narawade |

# **Summary Report:**

The college-sponsored add-on course on Mathematics for Competitive Exam, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Provide a platform to the students for building the fundamentals of basic mathematics for competitive examinations preparation strategy
- Establish a framework to help students acquire knowledge and expertise necessary to secure employment opportunities in the Government sector.

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# **Summary Report**

| Course Name            | Negotiation and Conflict Resolution |
|------------------------|-------------------------------------|
| Credit                 | 2                                   |
| Academic Year          | 2021-22                             |
| Duration of the course | 30 Hours                            |
| No of Student enrolled | 10                                  |
| Course instructor Name | Asst. Prof. Renuka Gaikwad          |

# **Summary Report:**

The college-sponsored add-on course on Negotiation and Conflict Resolution, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

Enhanced negotiation skills: Participants can learn various negotiation techniques, strategies, and tactics that can help them improve their ability to negotiate effectively in different situations. This can include understanding the different stages of negotiation, identifying and managing negotiation styles, developing effective communication skills, and learning how to create win-win solutions.

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# **Summary Report**

| Course Name                   | Photography                  |
|-------------------------------|------------------------------|
| Credit                        | 2                            |
| Academic Year                 | 2021-22                      |
| <b>Duration of the course</b> | 30 Hours                     |
| No of Student enrolled        | 15                           |
| Course instructor Name        | Asst. Prof. Ravikiran Kakade |

# **Summary Report:**

The college-sponsored add-on course on Photography, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Basic understanding of camera settings, including aperture, shutter speed, ISO, and white balance.
- Knowledge of lighting techniques, including natural light, artificial light, and using reflectors.

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### **Summary Report**

| Course Name            | Public Relations & Media Relations |
|------------------------|------------------------------------|
| Credit                 | 2                                  |
| Academic Year          | 2021-22                            |
| Duration of the course | 30 Hours                           |
| No of Student enrolled | 05                                 |
| Course instructor Name | Asst. Prof. Reshma Tamboli         |

# **Summary Report:**

The college sponsored add-on course on Public Relations & Media Relations, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Knowledge of Public Relations: Students will gain an understanding of the principles, concepts, theories, and practices of public relations, including its history, functions, and role in modern organizations.
- Communication Strategies: Students will learn how to develop effective communication strategies for managing public relations campaigns, creating and maintaining positive relationships with various stakeholders, and managing crisis communication situations.

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### **Summary Report**

| Course Name            | Public Speaking            |
|------------------------|----------------------------|
| Credit                 | 2                          |
| Academic Year          | 2021-22                    |
| Duration of the course | 30 Hours                   |
| No of Student enrolled | 07                         |
| Course instructor Name | Asst. Prof. Shrutika Khole |

# **Summary Report:**

The college sponsored add-on course on Public Speaking, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Improved Confidence: One of the key benefits of a public speaking course is increased confidence in speaking in front of others. Through practice, feedback, and techniques learned in the course, individuals can become more comfortable and confident when delivering speeches, presentations, or addressing an audience.
- Enhanced Communication Skills: Public speaking courses often focus on improving communication skills, such as clarity, articulation, and effective use of voice and body language. These skills can be useful not only in public speaking situations, but also in everyday communication, both in personal and professional settings.

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# **Summary Report**

| Course Name            | Soft Skills & Personality Development |
|------------------------|---------------------------------------|
| Credit                 | 2                                     |
| Academic Year          | 2021-22                               |
| Duration of the course | 30 Hours                              |
| No of Student enrolled | 25                                    |
| Course instructor Name | Asst. Prof. Dhanwantari Narawade      |

# **Summary Report:**

The college-sponsored add-on course on Soft Skills & Personality Development, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Get out of their comfort zones and become a better personal leader
- Create a life strategy around their personal brand, passion, purpose, and motivations
- Create a personal framework for their health in several areas, including: physical disciplines, mental well-being, financial responsibility and emotional health

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# **Summary Report**

| Course Name            | Stress management          |
|------------------------|----------------------------|
| Credit                 | 2                          |
| Academic Year          | 2021-22                    |
| Duration of the course | 30 Hours                   |
| No of Student enrolled | 12                         |
| Course instructor Name | Asst. Prof. Shrutika Khole |

# **Summary Report:**

The college-sponsored add-on course on Stress Management, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Recognize the symptoms and causes of stress
- Develop an individual stress management plan to prevent and manage stress effectively
- Understand the importance of stress management for overall well-being and productivity

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# **Summary Report**

| Course Name            | MBA & MCA CET Preparation (Part 2) |
|------------------------|------------------------------------|
| Credit                 | 2                                  |
| Academic Year          | 2021-22                            |
| Duration of the course | 30 Hours                           |
| No of Student enrolled | 169                                |
| Course instructor Name | Asst. Prof. Dhanwantari Narawade   |

# **Summary Report:**

The college sponsored add-on course on MBA & MCA CET Preparation (Part 2), started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- Communication and Interpersonal Skills
- Leadership and Management Skills
- Practical Application of Concepts

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### **Summary Report**

| Course Name                   | MBA & MCA CET Preparation (Part 1) |
|-------------------------------|------------------------------------|
| Credit                        | 2                                  |
| Academic Year                 | 2021-22                            |
| <b>Duration of the course</b> | 30 Hours                           |
| No of Student enrolled        | 179                                |
| Course instructor Name        | Asst. Prof. Yugandhara Patil       |

# **Summary Report:**

The college sponsored add-on course on MBA & MCA CET Preparation (Part 1), started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Understand the syllabus, Review basic concepts, Practice regularly, Stay updated, Time management
- Comprehensive Business Knowledge
- Critical Thinking and Problem-Solving Skills



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# **Summary Report**

| Course Name            | Leadership Skills         |
|------------------------|---------------------------|
| Credit                 | 2                         |
| Academic Year          | 2021-22                   |
| Duration of the course | 30 Hours                  |
| No of Student enrolled | 29                        |
| Course instructor Name | Asst. Prof. Dinkar Chavan |

# **Summary Report:**

The college sponsored add-on course on Leadership Skills, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:

- Improved leadership abilities: Participants will have developed a stronger set of leadership skills, enabling them to effectively lead teams, projects, or organizations.
- Ethical leadership: Participants will have a deeper understanding of the importance of ethics and integrity in leadership, and they will be equipped to make ethical decisions and lead by example.

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# **Summary Report**

| Course Name            | Academic Research & Report Writing |
|------------------------|------------------------------------|
| Credit                 | 2                                  |
| Academic Year          | 2021-22                            |
| Duration of the course | 30 Hours                           |
| No of Student enrolled | 54                                 |
| Course instructor Name | Asst. Prof. Reshma Tamboli         |

# **Summary Report:**

The college-sponsored add-on course on Academic Research & Report Writing, started during the academic year 2021-22. The course offers knowledge and skills required for practical and job opportunities. The course was open to students of different streams. After successful completion of the course, certificates were issued to the students.

#### Outcome:-

- Demonstrate the ability to choose methods appropriate to research aims and objectives.
- Understand the limitations of research methods.
- Develop skills in qualitative and quantitative data analysis and presentation

